



Race Officials Courses 2011

Courses for November 2011 are as follows

Course Details	Date of Course	Duration of Course	Venue	Cost	
				SSE Members	SSE Non Members
Level 1 Race Official	Sunday 20 th November	1 Day	SportPark Loughborough	£15.00	£30.00
Level 2 Race Official	19 th & 20 th November	2 Days	SportPark Loughborough	£25.00	£40.00
Race Secretary Course	Sunday 20 th November	1 Day	SportPark Loughborough	£15.00	£30.00
Calculations Course	Sunday 20 th November	1 Day	SportPark Loughborough	£15.00	£30.00

Refreshments will be available during the day and a buffet lunch will be provided. If you have any special dietary requirement please note it on your application form.

There will be an informal evening meal on the Saturday which is open to all course participants. More information and details of costs to follow.

Overnight accommodation Bed and Breakfast will be available. More information and details of costs to follow.

Further Details and confirmation of places will be sent following receipt of course application and payment.



Race Officials Course Application Form

Please tick Course required

Race Secretary Course	Calcs Course	Level 1 course	Level 2 Course

Full Name.....

Address.....

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SSE Registration Number.....

Club/Organisation.....

Home Phone number.....

Mobile Phone number.....

Email address.....

Any Special Dietary

Requirements.....

Please Post form together with cheque for full payment made payable to **SSE**

To Mr Piet Van Kempen 46 Bushmead Road, Eaton Socon, St Neots, Cambs, PE19 8GR

Level 1 Training includes:

- Overview of roles and responsibilities at race
- Gate Judging
- Understanding Courses
- Back up timing
- Review of Level 1 Roles

Level 2 Training includes:

- Understanding Courses
- Role of Chief Gate judge
- Role of Chief of Race
- Roles of referees. Referee: Start Ref; Finish Ref.
- Role of Race Secretary general overview (Covered in detail in Race Secretary Course.)
- Role of the jury
- Course inspection

Race Secretary Training includes:

- Pre Race organising: when to start, what to do etc
- Paperwork: All necessary paperwork for running a race, invitation & bulletins,
- Online entries and adding postal entries to the online system
- Race day: What to expect and what is expected of you
- Post Race: What you need to do after everyone else has finished!

Calcs Training includes:

Pre race set up

- Setting up ski pro to the correct configuration for the various race formats used by SSE,
- Entering logo's etc into ski pro for the results
- Entering competitors: Doing the draw: Producing start lists etc.

On the Day

- Adding competitors on the day
- Dealing with DNS's
- Using skipro with time of day timing (where the timer device enters each competitor's time) or manually inputting times from older timing systems during the race.
- Entering DNF's and DSQ's from the protocol.
- Producing 2nd/3rd run Start lists
- How to calculate a backup time and then inputting it into Skipro.

Results

- Producing results in the format required for SSE races. The results format required by the TD
- Sending results for publication onto Britski. Producing results for Prize Giving