



## Head Coach - Job Description

Ski MK Race Team, who train at Sno!Zone in the Xscape building at Milton Keynes are looking for a Head Coach to assume control of their training sessions.

This is a critical role to build on the successes of the club who have members who range in age from 6 to 60 years old and represent the full racing ability from novice to members of the GB team.

The club is looking for a committed and experienced race coach who can take a strong leadership role for day to day activities on and off the hill under the guidance of our Director of Coaching and an enthusiastic committee. The Head Coach will also be expected to contribute to our vision:

**“To be the top provider of quality Snowsport performance training in the UK”**

Successful applicants will be invited to attend an interview.

Applicants should send a CV and a covering letter stating why they think they are a suitable candidate,. This should be sent to

- Chairman, Liz Behnke: [Liz@syzygyleisure.co.uk](mailto:Liz@syzygyleisure.co.uk) and
- Director of Coaching, Ross Green: [rsigreen@hotmail.com](mailto:rsigreen@hotmail.com)

**Deadline for applicants is 9<sup>th</sup> August 2010.**



<b>About the Role</b>	
<b>Role Title:</b>	Head Coach
<b>Responsible to:</b>	Director of Coaching and the Club Committee
<b>Main Purpose of the Role:</b>	To be responsible for the club's coaching sessions on a day to day basis.
<b>Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Create development plans for coaches</li> <li>• Create development plans for racers</li> <li>• Advise committee on all issues affecting the provision of training of the highest standard</li> <li>• Responsible for ensuring all Health and Safety procedures are followed.</li> <li>• Responsible for undertaking risk assessments prior to starting training sessions.</li> <li>• To ensure that the training facilities and equipment are safe and fit for purpose</li> <li>• To follow and ensure the club's policies are implemented.</li> <li>• Report accidents / incidents according to club procedures</li> <li>• Promote and enforce the club's codes of conduct</li> <li>• Follow and promote the club's child protection and health and safety policies</li> <li>• To ensure any race activities are covered appropriately by the coaching team.</li> </ul>
<b>Key Tasks</b>	<ul style="list-style-type: none"> <li>• To lead each session and front the coaching team.</li> <li>• To attend Sunday morning sessions and Tuesday evening sessions as often as possible.</li> <li>• To assign and work with other coaches and include them in the preparation and running of each session.</li> </ul>



	<ul style="list-style-type: none"> <li>• Source suitable coaches to cover training sessions and race support where required.</li> <li>• Maintain a strong link with athletes, parents and coaches</li> <li>• Submit written reports for committee meetings on all matters relating to coaching in conjunction with the Director of Coaching</li> <li>• Implementation of Ski MK Race Team Star Awards</li> <li>• To support participants to be the best they can be</li> <li>• Liaise and maintain a positive relationship with Sno!Zone regarding slope issues</li> <li>• Maintain training records</li> <li>• Oversee and ensure on slope safety measures</li> <li>• Supervise athletes off slope where necessary</li> <li>• Conduct periodic coaching performance reviews</li> <li>• Co-ordinate club training groups</li> <li>• Liaise with the Equipment Manager regarding any repairs, defects or shortages of equipment.</li> <li>• Recruit and involve parents with on slope activities – ie videoing, course setting</li> </ul>
<b>Meetings to attend:</b>	The Head Coach is expected to report to the committee and attend meetings as required.
<b>Estimated Time Commitment:</b>	4 hours on snow per week plus necessary planning and administration time.
<b>Other Information</b>	
<b>Essential Qualifications / Skills / Knowledge required:</b>	Applicant's qualifications should be relevant to the seniority of the post. Computer literacy – experienced in using MS Excel and Word. Valid current Snowsports Coaching Qualification Current first aid qualification The successful applicant would have to be glycol pipe trained by



	Sno!Zone. Experience in development of race training programmes is desirable.
<b>Pay:</b>	Dependant on experience and qualifications.
<b>Screen necessary (please detail; e.g. Criminal Record Bureau check)</b>	CRB check essential
<b>For More information Contact:</b>	
<b>Name:</b>	Ross Green
<b>Position at the club:</b>	Director of Coaching
<b>Contact Details:</b>	07903 129998 rsigreen@hotmail.com
	We welcome any applicants who feel they would be able to fulfil this role successfully.